HOME LANGUAGE: AFRIKAANS TRACKER

&

PROGRAMME OF ASSESSMENT GRADE 1 TERM 1 2020

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CURRICULUM COVERAGE TERM 1

During the term, keep track of every lesson that you teach on the Tracker that follows. Then, at the end of the term, count the number of lessons completed, and fill in this table. Discuss your curriculum coverage with your HoD to see how you can improve in Term 2.

ACTIVITY	NUMBER OF LESSONS IN LESSON PLAN	NUMBER OF LESSONS TAUGHT
Oral Activities	24	
Phonemic Awareness and Phonics	32	
Shared Reading	32	
Handwriting	24	
Writing	16	
Group Guided Reading	40	

Please remember to:

- Get learners who finish their work quickly to complete an Extension Activity from the DBE Workbook.
- 2. Encourage learners to do as much independent reading as possible.

GRADE 1 TERM 1 WEEKS 3 & 4

Theme: Ons gaan skool toe

		WEEK 3	
Day	CAPS con	tent, concepts, skills	Date completed
Monday	Activity 1:	Oral Activities Introduce the Theme Theme Vocabulary: gelukkig, kalm, ongelukkig Rhyme / Song	
Monday	Activity 2:	HandwritingRevision activity: Eerste klank van jou naam en van	
Monday	Activity 3:	Shared Reading: Pre-Read Big Book: Ben gaan skool toe	
Monday	Activity 4:	Writing: Plan and DraftTeken 'n prentjie om te wys hoe jy vandag oor skool voel.	
Monday	Activity 5:	Group Guided Reading Groups Worksheet 3	
Tuesday	Activity 1:	Phonemic Awareness & Phonics Introduce new sounds and words: /a/	
Tuesday	Activity 2:	Handwriting: Write new letter(s) / words / sentences • A, a	
Tuesday	Activity 3:	Shared Reading: First Read Big Book: Ben gaan skool toe	
Tuesday	Activity 4:	Group Guided ReadingGroupsWorksheet 3	
Wednesday	Activity 1:	Oral ActivitiesTheme Vocabulary: jag, volg, verbaasRhyme / SongCreative Storytelling	
Wednesday	Activity 2:	Phonemic Awareness & PhonicsIntroduce new sounds and words: /s/	
Wednesday	Activity 3:	Handwriting: Write new letter(s) / words / sentencesS, s	
Wednesday	Activity 4:	Writing: Plan and DraftTeken 'n prentjie van 'n nuwe maatjie wat jy by die skool gemaak het	
Wednesday	Activity 5:	Group Guided ReadingGroupsWorksheet 3	

Thursday	Activity 1:	Phonemic Awareness & Phonics	
Thursday		 Revise the sounds: /a/ /s/ 	
Thursday	Activity 2:	Shared Reading: Second Read	
Thursday		Big Book: Ben gaan skool toe	
Thursday	Activity 3:	Group Guided Reading	
Thursday		• Groups	
		Worksheet 3	
Friday	Activity 1:	Oral Activities	
Tilday		 Theme Vocabulary: rigting, links, reg 	
		Rhyme / Song	
		 Discussion of the shared reading text 	
Friday	Activity 2:	Phonemic Awareness & Phonics	
		Revise the sounds: /a/ /s/	
Friday	Activity 3:	Shared Reading: Post Read	
		 Big Book: Ben gaan skool toe 	
		Summary	
Friday	Activity 4:	Group Guided Reading	
		• Groups	
		Worksheet 3	
Friday	Activity 5:	End of week review	
		WEEK 4	
Day	CAPS cor	ntent, concepts, skills	Date completed
Monday	Activity 1:	Oral Activities	
Monday		 Introduce the Theme 	
		 Theme Vocabulary: skryfbehoeftes, herinner, 	
		verband	
		Rhyme / Song	
Monday	Activity 2:	Handwriting	
- Indiady		 Revision activity: a, s 	
Monday	Activity 3:	Shared Reading: Pre-Read	

Monday	Activity 1.	Oral Activities	
Worlday		 Introduce the Theme 	
		 Theme Vocabulary: skryfbehoeftes, herinner, 	
		verband	
		Rhyme / Song	
Monday	Activity 2:	Handwriting	
Worlday		 Revision activity: a, s 	
Monday	Activity 3:	Shared Reading: Pre-Read	
Worlday		 Big Book: Olwethu se eerste dag 	
Monday	Activity 4:	Writing: Plan and Draft	
Worlday		 Teken 'n prentjie wat jou gunsteling aktiwiteit by 	
		die skool uitbeeld	
Monday	Activity 5:	Group Guided Reading	
Worlday		• Groups	
		 Worksheet 4 	
Tuesday	Activity 1:	Phonemic Awareness & Phonics	
racoday		 Introduce new sounds and words: /t/ 	
Tuesday	Activity 2:	Handwriting: Write new letter(s) / words / sentences	
Tuesday		• T, t	
Tuesday	Activity 3:	Shared Reading: First Read	
Tuesday		Big Book: Olwethu se eerste dag	
Tuesday	Activity 4:	Group Guided Reading	
lacoday		• Groups	
		Worksheet 4	

Wednesday	Activity 1:	Oral Activities Theme Vocabulary: vakansies, aktiwiteit, gewoonlik Rhyme / Song	
		Creative Storytelling	
Wednesday	Activity 2:	Phonemic Awareness & Phonics	
vvcariooday		 Introduce new sounds and words: /p/ 	
Wednesday	Activity 3:	Handwriting: Write new letter(s) / words / sentences • P, p	
Wednesday	Activity 4:	Writing: Plan and DraftTeken 'n prentjie oor iets wat jy die jaar by die skool wil leer	
Wednesday	Activity 5:	Group Guided Reading Groups Worksheet 4	
Thursday	Activity 1:	Phonemic Awareness & Phonics • Segmenting and blending	
Thursday	Activity 2:	Shared Reading: Second Read Big Book: Olwethu se eerste dag	
Thursday	Activity 3:	Group Guided Reading Groups Worksheet 4	
Friday	Activity 1:	Oral Activities Theme Vocabulary: rugsak, swaar, lig Rhyme / Song Discussion of the shared reading text	
Friday	Activity 2:	Phonemic Awareness & Phonics Word Find	
Friday	Activity 3:	Shared Reading: Post ReadBig Book: Olwethu se eerste dagOral recount of the story	
Friday	Activity 4:	Group Guided Reading Groups Worksheet 4	
Friday	Activity 5:	End of week review	

	Theme Reflection: ONS GAAN SKOOL TOE
What went well this cycle?	
What did not go well this cycle? How can you improve on this in the next cycle?	

GRADE 1 TERM 1 WEEKS 5 & 6

Theme: My familie

		WEEK 5	
Day	CAPS coi	ntent, concepts, skills	Date completed
Monday	Activity 1:	Oral Activities	
Wildinaay		Introduce the Theme	
		Theme Vocabulary: familie, familielid, verhouding	
		Rhyme / Song	
Monday	Activity 2:	Handwriting	
moriacy		Revise sounds and words previously taught	
Monday	Activity 3:	Shared Reading: Pre-Read	
moriacy		Big Book: Bongi wag	
Monday	Activity 4:	Writing: Plan and Draft	
Wieriaay		 Teken 'n prentjie van jou en jou familie 	
Monday	Activity 5:	Group Guided Reading	
Wieriady		• Groups	
		Worksheet 5	
Tuesday	Activity 1:	Phonemic Awareness & Phonics	
racoday		 Introduce new sounds and words: /n/ 	
Tuesday	Activity 2:	Handwriting: Write new letter(s) / words / sentences	
Tucsday		• N, n	
Tuesday	Activity 3:	Shared Reading: First Read	
Tucsday		Big Book: Bongi wag	
Tuesday	Activity 4:	Group Guided Reading	
Tucsday		• Groups	
		Worksheet 5	
Wednesday	Activity 1:	Oral Activities	
vvcancsaay		 Theme Vocabulary: aandag afgelei, aankoms, 	
		agtertuin	
		Rhyme / Song	
		Creative Storytelling	
Wednesday	Activity 2:	Phonemic Awareness & Phonics	
		 Introduce new sounds and words: /o/ 	
Wednesday	Activity 3:	Handwriting: Write new letter(s) / words / sentences	
Wounday		• O, o	
Wednesday	Activity 4:	Writing: Plan and Draft	
		Teken 'n prentjie van iets wat jy doen by die huis	
		om behulpsaam te wees	
Wednesday	Activity 5:	Group Guided Reading	
		• Groups	
		Worksheet 5	

Thursday	Activity 1:	Phonemic Awareness & Phonics	
Thursday		Segmenting and blending	
Thursday	Activity 2:	Shared Reading: Second Read	
Tharsday		Big Book: Bongi wag	
Thursday	Activity 3:	Group Guided Reading	
Tharsday		• Groups	
		Worksheet 5	
Friday	Activity 1:	Oral Activities	
Tilday		 Theme Vocabulary: behulpsaam, kuier, kuiergas 	
		Rhyme / Song	
		 Discussion of the shared reading text 	
Friday	Activity 2:	Phonemic Awareness & Phonics	
Tilday		 Segmenting and blending 	
Friday	Activity 3:	Shared Reading: Post Read	
Tilday		Big Book: Bongi wag	
		 Verbale oorvertel van die storie 	
Friday	Activity 4:	Group Guided Reading	
Tilday		• Groups	
		 Worksheet 5 	
Friday	Activity 5:	End of week review	

		WEEK 6	
Day	CAPS conte	ent, concepts, skills	Date completed
Monday	Activity 1:	Oral Activities	
Worlday	•	Introduce the Theme	
	•	Theme Vocabulary: Naelstring, gebore, tradisie	
	•	Rhyme / Song	
Monday	Activity 2:	Handwriting	
Worlday	•	Revise sounds and words previously taught	
Monday	Activity 3:	Shared Reading: Pre-Read	
Worlday	•	Big Book: Tseko se nuwe baba	
Monday	Activity 4: \	Writing: Plan and Draft	
Worlday	•	Teken oor 'n tyd toe iemand in die familie jou iets	
		nuuts geleer het.	
Monday	Activity 5: 0	Group Guided Reading	
	•	Groups	
	•	Worksheet 6	
Tuesday	Activity 1:	Phonemic Awareness & Phonics	
. accaay	•	Introduce new sounds and words: /m/	
Tuesday	Activity 2:	Handwriting: Write new letter(s) / words / sentences	
raccaay		M, m	
Tuesday	Activity 3:	Shared Reading: First Read	
racsaay		Big Book: Tseko se nuwe baba	
Tuesday	Activity 4: 0	Group Guided Reading	
racoday		Groups	
		Worksheet 6	

\\\\ - \\\ - \\\\ - \\\\ - \\\\ - \\\\ - \\\\ - \\\\ - \\\\ - \\\\ - \\\ - \\\\\ - \\\\\\	Activity 1:	Oral Activities	
Wednesday		Theme Vocabulary: Oefen, toedraai, styf	
		Rhyme / Song	
		Creative Storytelling	
Wednesday	Activity 2:	Phonemic Awareness & Phonics	
vveuriesuay		 Introduce new sounds and words: /d/ 	
Wednesday	Activity 3:	Handwriting: Write new letter(s) / words / sentences	
vveunesday		• D, d	
Wednesday	Activity 4:	Writing: Plan and Draft	
VVCulicaday		Teken 'n prentjie van 'n spesiale familie tradisie	
Wednesday	Activity 5:	Group Guided Reading	
vvculicaday		• Groups	
		Worksheet 6	
Thursday	Activity 1:	Phonemic Awareness & Phonics	
maraday		Segmenting and blending	
Thursday	Activity 2:	Shared Reading: Second Read	
maroday		Big Book: Tseko se nuwe baba	
Thursday	Activity 3:	Group Guided Reading	
marcaay		• Groups	
		Worksheet 6	
Friday	Activity 1:	Oral Activities	
		Theme Vocabulary: strong, weak, neck	
		Rhyme / Song	
	A .: :: 0	Discussion of the shared reading text	
Friday	Activity 2:	Phonemic Awareness & Phonics	
	A .1. 11. 0	Word Find	
Friday	Activity 3:	Shared Reading: Post Read	
		Big Book: Tseko se nuwe baba	
	A . (1)	Illustrate the text	
Friday	Activity 4:	Group Guided Reading	
		• Groups	
	Λ α4 ίν είτα τ	Worksheet 6 Find of week review.	
Friday	Activity 5:	End of week review	

	Theme Reflection: MY FAMILIE
What went well this cycle?	
What did not go well this cycle? How can you improve on this in the next cycle?	

GRADE 1 TERM 1 WEEKS 7 & 8

Theme: Ons speel buite

		WEEK 7	
Day	CAPS cor	ntent, concepts, skills	Date completed
Monday	Activity 1:	Oral Activities	
Worlday		Introduce the Theme	
		Theme Vocabulary: Skaduwee, sonskyn, sweet	
		Rhyme / Song	
Monday	Activity 2:	Handwriting	
Worlday		 Revise sounds and words previously taught 	
Monday	Activity 3:	Shared Reading: Pre-Read	
Worlday		Big Book: N' baie warm dag	
Monday	Activity 4:	Writing: Plan and Draft	
Worlday		Teken 'n prentjie van jou gunsteling persoon /	
		persone met jy buite speel	
Monday	Activity 5:	Group Guided Reading	
Worlday		• Groups	
		Worksheet 7	
Tuesday	Activity 1:	Phonemic Awareness & Phonics	
racsaay		 Introduce new sounds and words: /i/ 	
Tuesday	Activity 2:	Handwriting: Write new letter(s) / words / sentences	
Tucsuay		• ,	
Tuesday	Activity 3:	Shared Reading: First Read	
Tuesuay		Big Book: N' baie warm dag	
Tuesday	Activity 4:	Group Guided Reading	
Tucsuay		• Groups	
		Worksheet 7	
Wednesday	Activity 1:	Oral Activities	
VVCulicaday		Theme Vocabulary: Seisoen, Lente, Somer	
		Rhyme / Song	
		Creative Storytelling	
Wednesday	Activity 2:	Phonemic Awareness & Phonics	
VVouriouday		 Introduce new sounds and words: /g/ 	
Wednesday	Activity 3:	Handwriting: Write new letter(s) / words / sentences	
vvcancsaay		• G, g	
Wednesday	Activity 4:	Writing: Plan and Draft	
VVCulicaday		Teken 'n prentjie van iets waarvan jy hou om te	
		doen op 'n warm dag!	
Wednesday	Activity 5:	Group Guided Reading	
, voanosaay		• Groups	
		Worksheet 7	

Thursday	Activity 1:	Phonemic Awareness & Phonics	
Thuisuay		Segmenting and blending	
Thursday	Activity 2:	Shared Reading: Second Read	
Thaisday		Big Book: N' baie warm dag	
Thursday	Activity 3:	Group Guided Reading	
maraday		• Groups	
		Worksheet 7	
Friday	Activity 1:	Oral Activities	
Tiday		 Theme Vocabulary: Autumn, Winter, temperature 	
		Rhyme / Song	
		 Discussion of the shared reading text 	
Friday	Activity 2:	Phonemic Awareness & Phonics	
Triday		 Segmenting and blending 	
Friday	Activity 3:	Shared Reading: Post Read	
Triday		Big Book: N' baie warm dag	
		Illustrate the text	
Friday	Activity 4:	Group Guided Reading	
Triday		• Groups	
		Worksheet 7	
Friday	Activity 5:	End of week review	

	WEEK 8	
Day	CAPS content, concepts, skills	Date completed
Monday	Activity 1: Oral Activities Introduce the Theme	
	Theme Vocabulary: sopnat, emmer, skinkRhyme / Song	
Monday	Activity 2: Handwriting • Revise sounds and words previously taught	
Monday	Activity 3: Shared Reading: Pre-Read • Big Book: Lentedag natgooi	
Monday	Activity 4: Writing: Plan and Draft • Teken 'n prentjie van die seisoen wat die dink die beste is om buite te speel. Sit n' onderskrif by.	
Monday	Activity 5: Group Guided Reading Groups Worksheet 8	
Tuesday	Activity 1: Phonemic Awareness & Phonics • Introduce new sounds and words: /k/	
Tuesday	Activity 2: Handwriting: Write new letter(s) / words / sentences • K, k	
Tuesday	Activity 3: Shared Reading: First Read • Big Book: Lentedag natgooi	
Tuesday	Activity 4: Group Guided Reading • Groups • Worksheet 8	

Wednesday	Activity 1:	Oral Activities	
VVCancsaay		 Theme Vocabulary: graaf, sandkasteel, golf 	
		Rhyme / Song	
		Creative Storytelling	
Wednesday	Activity 2:	Phonemic Awareness & Phonics	
Wounday		 Introduce new sounds and words: /u/ 	
Wednesday	Activity 3:	Handwriting: Write new letter(s) / words / sentences	
Wounday		• U, u	
Wednesday	Activity 4:	Writing: Plan and Draft	
VVCaricoday		 Teken 'n prentjie van iets waarvan jy hou in die 	
		natuur	
Wednesday	Activity 5:	Group Guided Reading	
VVCaricoday		• Groups	
		Worksheet 8	
Thursday	Activity 1:	Phonemic Awareness & Phonics	
Tridisday		Segmenting and blending	
Thursday	Activity 2:	Shared Reading: Second Read	
Tridisday		Big Book: Lentedag natgooi	
Thursday	Activity 3:	Group Guided Reading	
maraday		• Groups	
		Worksheet 8	
Friday	Activity 1:	Oral Activities	
i naay		Theme Vocabulary: natuur, speelgrond, nuuskierig	
		Rhyme / Song	
		Discussion of the shared reading text	
Friday	Activity 2:	Phonemic Awareness & Phonics	
		Word Find	
Friday	Activity 3:	Shared Reading: Post Read	
i naay		Big Book: Lentedag natgooi	
		 Demonstreer hoe jy iets van die teks visualiseer 	
		en illustreer	
Friday	Activity 4:	Group Guided Reading	
		• Groups	
		Worksheet 8	
Friday	Activity 5:	End of week review	

	Theme Reflection: ONS SPEEL BUITE
What went well this cycle?	
What did not go well this cycle? How can you improve on this in the next cycle?	

GRADE 1 TERM 1 WEEKS 9 & 10

Theme: Ons het emosies

	WEEK	9
Day	CAPS content, concepts, skills	Date completed
Monday	Activity 1: Oral Activities	ustreerd, vergeetagtig,
Monday	Activity 2: Handwriting • Revise sounds and word	s previously taught
Monday	Activity 3: Shared Reading: Pre-Read • Big Book: Dan se slegte	week
Monday	Activity 4: Writing: Plan and Draft • Teken 'n prentjie van 'n t gevoel het	ydstip toe jy hartseer
Monday	Activity 5: Group Guided Reading • Groups • Worksheet 9	
Tuesday	Activity 1: Phonemic Awareness & Pho Hersiening van klanke er	
Tuesday	Activity 2: Handwriting: Write new letter • Hersiening van klanke er	• •
Tuesday	Activity 3: Shared Reading: First Read • Big Book: Dan se slegte	week
Tuesday	Activity 4: Group Guided Reading • Groups • Worksheet 9	
Wednesday	Activity 1: Oral Activities	kel, skaam, ongeluk
Wednesday	Activity 2: Phonemic Awareness & Pho • Hersiening van klanke er	
Wednesday	Activity 3: Handwriting: Write new letter • Hersien nuwe letters/ wo	
Wednesday	Activity 4: Writing: Plan and Draft • Teken 'n prentjie van 'n t soos Dan gehad het!	yd wat jy 'n slegte dag
Wednesday	Activity 5: Group Guided Reading Groups Worksheet 9	

Thursday	Activity 1:	Phonemic Awareness & Phonics	
Thursday		Segmenting and blending	
Thursday	Activity 2:	Shared Reading: Second Read	
Tharsday		Big Book: Dan se slegte week	
Thursday	Activity 3:	Group Guided Reading	
Tharsday		• Groups	
		Worksheet 9	
Friday	Activity 1:	Oral Activities	
Tilday		Theme Vocabulary: lomp, bekommerd, knorrig	
		Rhyme / Song	
		Discussion of the shared reading text	
Friday	Activity 2:	Phonemic Awareness & Phonics	
Tilday		Vind woorde	
Friday	Activity 3:	Shared Reading: Post Read	
Tilday		Big Book: Dan se slegte week	
		Oral recount of the story	
Friday	Activity 4:	Group Guided Reading	
Tilday		• Groups	
		Worksheet 9	
Friday	Activity 5:	End of week review	

	WEEK 10	
Day	CAPS content, concepts, skills	Date completed
Monday	Activity 1: Oral Activities	
	Introduce the Theme	
	 Theme Vocabulary: beleefd, ongeskik, 	
	teleurgesteld	
	Rhyme / Song	
Monday	Activity 2: Handwriting	
,	Revise sounds and words previously taught	
Monday	Activity 3: Shared Reading: Pre-Read	
	Big Book: My naam is Buhlebendalo	
Monday	Activity 4: Writing: Plan and Draft	
	 Teken en benoem 'n prentjie van iets wat jou ban 	g
	maak	
Monday	Activity 5: Group Guided Reading	
	• Groups	
	Worksheet 10	
Tuesday	Activity 1: Phonemic Awareness & Phonics	
	Revise sounds and words previously taught	
Tuesday	Activity 2: Handwriting	
raccaay	 Revise letters and words previously taught 	
Tuesday	Activity 3: Shared Reading: First Read	
racsaay	Big Book: My naam is Buhlebendalo	
Tuesday	Activity 4: Group Guided Reading	
racoddy	• Groups	
	Worksheet 10	

Wednesday	Activity 1:	Oral Activities
vvednesday	-	Theme Vocabulary: vriendelik, ongeskik, trane
		Rhyme / Song
		Creative Storytelling
Wednesday	Activity 2:	Phonemic Awareness & Phonics
VVCulicaday		Revise sounds and words previously taught
Wednesday	Activity 3:	Handwriting
VVCulicaday		Revise sounds and words previously taught
Wednesday	Activity 4:	Writing: Plan and Draft
VVCulicaday		Teken en benoem 'n prentjie van toe jy
		teleurgesteld gevoel het
Wednesday	Activity 5:	Group Guided Reading
rroundeday		• Groups
		Worksheet 10
Thursday	Activity 1:	Phonemic Awareness & Phonics
maraday		Segmenting and blending
Thursday	Activity 2:	Shared Reading: Second Read
maraday		Big Book: My naam is Buhlebendalo
Thursday	Activity 3:	Group Guided Reading
- maready		• Groups
		Worksheet 10
Friday	Activity 1:	Oral Activities
aay		Theme Vocabulary: bang, verward, kwaad
		Rhyme / Song
		Discussion of the shared reading text
Friday	Activity 2:	Phonemic Awareness & Phonics
		Word Find
Friday	Activity 3:	Shared Reading: Post Read
		Big Book: My naam is Buhlebendalo
		Illustreer die teks
Friday	Activity 4:	Group Guided Reading
		• Groups
		Worksheet 10
Friday	Activity 5:	End of week review

	Theme Reflection: ONS HET EMOSIES
What went well this cycle?	
What did not go well this cycle? How can you improve on this in the next cycle?	

TRACKER FOR GROUP GUIDED READING

Please ensure that you do the following:

TERM 1 READING GROUPS

- 1. In the first two weeks of school, sort learners into group guided reading groups using the guidance given in the orientation programme.
- 2. Assign learners to same-ability groups and fill their names in on the table that follows.
- 3. Space has been allocated for 8 groups for teachers who have very large classes.
- 4. Ideally, try to have 5 groups, with no more than 8 learners per group.
- 5. There are 2 copies of table called TERM 1 READING GROUPS. This means that you can update your tables if you make many changes to your reading groups during the term.

TERM 1 GROUP GUIDED READING TRACKER

- 1. Please write the group names in this table.
- 2. In the first column, list all the texts that you have access to. This includes sound and word cards, the DBE Workbook stories, and any graded readers that you may have.
- 3. As each group starts a new text, write the start date in this table.
- 4. Allow groups to progress at their own pace.

TERM 1 READING GROUPS

Date								
Group number and name	Group 1	Group 2	Group 3	Group 4	Group 5	Group 6	Group 7	Group 8
Reading day								
Group members' names								

Date								
Group number and name	Group 1	Group 2	Group 3	Group 4	Group 5	Group 6	Group 7	Group 8
Reading day								
Group members' names								

TERM 1 GROUP GUIDED READING TRACKER

Text	Group 1	Group 2	Group 3	Group 4	Group 5	Group 6	Group 7	Group 8

Text	Group 1	Group 2	Group 3	Group 4	Group 5	Group 6	Group 7	Group 8

PROGRAMME OF ASSESSMENT

In accordance with Section 4 of CAPS, assessment of **Foundation Phase HL** must be done **continuously** in an **integrated manner**, using **different tools**. Assessment must be done **for learning**, and **of learning**. This means that throughout the term, you should assess learners and keep records in different ways, for instance:

- Keeping notes in an assessment note book
- Using a checklist
- Giving written feedback in learners' books
- Use rubrics to assess specific skills, knowledge or competencies

You should **use these assessment records** to **inform the support or extension** that you give to different learners.

At the end of the term, you should **look at all the assessment records and notes** for each learner, as well as the learners' written work. Then, use your **professional judgement** to assign each learner a **rating from 1-7** for **each component of Home Language.**

You may choose to use the following sample assessment plan, or to design your own assessment task, aligned to Section 4 of CAPS:

Tools required for the sample assessment plan:

1. Assessment Note Book

- Use an A4 book for this purpose. Cover and label the book, and include the words:
 Private and Confidential.
- Divide each page into two by ruling a line across the page.
- Label each half page with a learner's name and surname.
- Include the learner's date of birth.
- Use this book to keep a record of events in the learner's life that are relevant to their education. For example: Repeated Gr 1 due to lack of phonic knowledge. Mother passed away in 2019, lives with aunt.
- Remember to date each entry.
- Then, record any progress or issues that you notice during the course of the term.
 And remember, you can assess a learners' language skills in all subjects. Keep notes in the Assessment Note Book, for example: Still struggling to recognise the single phonemes taught. 21/03/2020.

2. Assessment Checklist (sample included)

This programme includes an assessment checklist for the term.

- This includes the main skills, knowledge and competencies that learners should acquire over the course of the term.
- Use this checklist to informally assess learners over the course of the term.
- You may not manage to assess every item on the checklist for every learner, but do as much as you can, by observing learners during different lessons.

3. Assessment Rubrics (samples included)

- Also included in this programme are rubrics designed to assess specific skills, knowledge and competencies.
- Use these tools during the course of the term to assess learners.
- Record the learners' results in the Assessment Note Book or on the Composite Recording Sheet.

4. Term 1 Composite Recording Sheet (sample included)

- Use this form to record a final rating from 1-7 for each learner, for each component of Home Language.
- First, examine all learner records and results for each component, and then decide on a rating for each learner and fill it in on this sheet.
- Then, work out the overall rating for each learner, for the term.
- Do this by working out an average rating. If you feel this average rating needs to be adjusted up or down one level, use your professional judgement to do so.
- Remember that it is important to be able to justify the ratings you assign to each learner, based on the evidence that you accumulate throughout the term.

QUICK GUIDE TO SAMPLE ASSESSMENT (SUMMARY)

- 1. Get the required Assessment Tools ready for the term: Assessment Note Book; Checklist; Rubrics; and Composite Recording Sheet.
- 2. Read the integrated Assessment Task for the term.
- **3. Implement continuous** <u>assessment for learning</u> and <u>assessment of learning</u> throughout the term, **using all tools**.
- **4.** At the end of the term, **examine all learner records and results** for each component, as well as the learners' written work, and decide on **ratings of 1-7**. Fill these in on the **Composite Record Sheet**.

TERM 1 HOME LANGUAGE ASSESSMENT TASK

Language component	Grade 1	Assessment Tool
Listening & Speaking	Talks about personal experiences using own writing	Rubric Checklist
Phonics	Identifies letter-sound relationships of the sounds taught	Week 10 Monday Phonics Activity Checklist
Reading	Listens to and then retells part of a story	Rubric Checklist
Handwriting & Writing	Draws and labels a picture that conveys meaning	Rubric Checklist

	Grade 1 Term 1 Checklist: Home Language												
	√/ x	Listening & Speaking		Phoni	cs		ding & ehension	Hand	lwriting	Writ	ting		
Dodo		Sings songs and does actions	Recalls and uses theme vocabulary	Listens to stories and other texts with interest, and acts out parts	Participates in discussions, answers questions, listens to others and takes turns	Identifies letter-sound relationships of the sounds taught (a, s, t, p, l, n, m, d, o, g, c, k, e, ck)	Builds up short words using sounds learnt	Participates in shared reading to predict, listen to and discuss stories	Reads taught sight words and phonic words independently	Forms taught letters correctly	Copies and writes own name, words and short sentences	Draws a picture to convey a message	Labels pictures
Date													
Nam	es of learners												
1													
2													
3													
4													
5													

Please note: This is an example. An actual checklist is included in the RESOURCE PACK. Please stick this into your Assessment Book, or file it in an Assessment File.

TERM 1 RUBRICS

LISTENING & SPEAK	ING RUBRIC						
OBJECTIVE	Talks about per	Talks about personal experiences using own writing					
IMPLEMENTATION	This can be don Writing lessons.	e at any time from	n Week 6 onwards	during the Monda	ay or Wednesday		
ACTIVITY	During Writing le		are busy with the	ir writing, call indiv	idual learners to		
		_	picture to show m ease tell me abou		task is – they all		
RUBRIC	1	2	3	4	5		
Clarity and pacing	The learner needs full support to talk about the drawing. The learner hardly speaks at all or is very hesitant.	The learner needs quite a lot of support to talk about the drawing. The learners speaks hesitantly with frequent pauses.	The learner needs some support to talk about the drawing. The learner speaks at a reasonable pace and only hesitates or pauses occasionally.	The learner speaks about the drawing without support. The learner speaks at a good pace and only hesitates once or twice.	The learner speaks about the drawing without support. The learner speaks at an excellent pace, without hesitation.		
Sequencing	The learner shares only one or possible two thoughts, making sequence irrelevant.	The learner randomly shares thoughts with no regard to sequence.	The learner attempts to sequence thoughts in a meaningful order, but does make some errors.	The learner sequences thoughts in a meaningful order, making only one or possibly two errors.	The learner sequences thoughts in a meaningful order without any errors.		
Vocabulary	The learner uses none of the new theme vocabulary.	The learner uses 1-2 new theme vocabulary word/s.	The learner uses 3 new theme vocabulary words.	The learner uses 4 new theme vocabulary words.	The learner uses 5 or more new theme vocabulary words.		

READING RUBRIC							
OBJECTIVE	Listens to and then	Listens to and then retells part of a story					
IMPLEMENTATION	Do this on Friday	at any time from Wee s during the Oral Activ the Shared Reading:	ity: Discussion of Shar	ed Reading Text, or			
ACTIVITY	During the 'Discussion of Shared Reading Text' ask individual learners to come and retell part of the story to you OR During the 'Post Read' ask individual learners to come and retell part of the story to you						
RUBRIC	1	2	3	4			
Clarity and confidence	The learner needs full support to retell part of the story correctly. The learner speaks with no confidence.	The learner needs some support to retell part of the story correctly. The learner speaks with little confidence.	The learner needs minimal support to retell part of the story correctly. The learner speaks with some confidence.	The learner retells part of the story correctly without any support. The learner speaks clearly, confidently and with expression.			
Recall	The learner struggles to correctly recall any details from the story.	The learner correctly recalls some details from the story.	The learner correctly recalls most details from the story.	The learner correctly recalls all details from the story.			
Sequencing	The learner cannot sequence the events from the story correctly.	The learner sequences some events from the story correctly.	The learner sequences most events from the story correctly.	The learner sequences all events from the story correctly.			

WRITING & HANDWR	WRITING & HANDWRITING RUBRIC							
OBJECTIVE	Draws and labels a	Draws and labels a picture that conveys meaning						
IMPLEMENTATION		e at any time from Weeling tasks in the lesson p		e Monday or				
ACTIVITY	 Do the writing les Collect the learner follows. 	sson s as usual. ers' exercise books and	I mark the writing using	the rubric that				
RUBRIC	1	2	3	4				
Drawing	The learner's drawing is incomplete or unrecognisable.	The learner's drawing is incomplete and/or hard to recognise.	The learner's drawing is complete and mostly recognisable.	The learner's drawing is complete and mostly recognisable.				
Use of space	The drawing is very small or badly placed on the page.	The drawing is either a good size or reasonably well placed on the page.	The drawing is both a good size and is reasonably well placed on the page.	The drawing uses all the available space to maximum effect.				
Writing of labels	The learner does not attempt to write a label, or only writes one letter.	The learner attempts to write a label, but it is incomplete or incorrect.	The learner writes one label correctly.	The learner writes two or more labels correctly.				
Letter formation	The learner writes slowly and makes many errors in letter formation.	The learner writes at a reasonable pace and makes some errors in letter formation.	The learner writes at a good pace and only makes the occasional error in letter formation.	The learner writes at an excellent pace and makes no errors in letter formation.				

Tracking of learner performance at the end of the term

The evidence gathered from both **Assessment for Learning and Assessment of Learning practices and situations** will be used to track and report on each learner's performance and progress at the end of the Term and year. The 7 point rating scale will be utilised for this purpose. Below is the composite recording sheet for tracking learner performance and progress.

Composite Recording Sheet: Home Language Grade 1 Term 1						
Learner	Language Components					
	Listening & Speaking	Phonics	Reading & Comprehension	Handwriting	Writing	Overall Performance
1						
2						

Please note: This is an example. An actual checklist is included in the RESOURCE PACK. Please stick this into your Assessment Book, or file it in an Assessment File.

CODES AND PERCENTAGES FOR RECORDING AND REPORTING GRADES R TO 3						
RATING CODE	DESCRIPTION OF COMPETENCE	PERCENTAGE				
7	Outstanding achievement	80 – 100				
6	Meritorious achievement	70 – 79				
5	Substantial achievement	60 – 69				
4	Adequate achievement	50 – 59				
3	Moderate achievement	40 – 49				
2	Elementary achievement	30 – 39				
1	Not achieved	0 - 29				